



Request for expressions of interest for Consulting Firm for corporate development support and development of KEEF strategy and business plan

Country: Republic of Kosovo

Project Name: Kosovo Energy Efficiency Fund (KEEF)

Ref No: KEEF/1C6/CQ/2022

Introduction

The Kosovo Energy Efficiency Fund, as an important independent, autonomous and sustainable entity has been established by passing Law No. 06/L-079 on Energy Efficiency, to achieve the objectives of the Republic of Kosovo in the Energy Efficiency by promoting, supporting and implementing Energy Efficiency measures, as well as attracting and managing financial resources in order to finance and implement investment projects in the area of Energy Efficiency in a sustainable manner

Description of the assignment

Under the European Union's Energy Efficiency Directive (Directive 2012/27/EU), Kosovo approved an Energy Efficiency Law on November 7, 2018. The EE Law includes provisions for the establishment of the Kosovo Energy Efficiency Fund (KEEF) which would serve as the primary financing institution for the EE market in sectors currently not served by local banks (e.g., municipal, and central government buildings, multifamily apartment buildings etc.). As envisaged in the Law, KEEF has been established as an as an independent, autonomous and sustainable non-profit legal entity, and serves the interest of the public. KEEF will be an important mechanism to help finance energy efficiency investments in a significant share of the public-sector market. The government is also obliged to renovate a share of government buildings each year under the EE Law¹ and has imposed mandates for municipalities to prepare, submit and implement Municipal EE Action Plans (MEEAPs). The KEEF serves as the primary financier for municipal EE building renovations in Kosovo. Donor and state grant funds to be used for energy efficiency investments will be channeled through KEEF, with the Fund becoming a mechanism for pooling funds, coordinating programs, and ensuring implementation experience is housed in one institution. As such, the KEEF will start with the municipal building sector and then expand to the other municipal sectors (e.g. water pumping) and eventually to the residential sector, focusing on multifamily apartment buildings. KEEF is currently implementing an energy efficiency project co-funded by a grant from the EU Instrument for Pre-Accession (IPA), World Bank IDA financing and Government of Kosovo. Among other components, this project will invest in energy efficiency measures in the municipal buildings and street lighting projects. For the purpose of future development and opening new windows of operation in the field of energy efficiency and renewable energy KEEF seeks to consult firm to hire a consulting firm to conduct Strategic Plan for Development 2023 – 2026.

The objectives of this assignment are to provide consulting services on long term KEEF strategic and business plan focusing on the existing activities of application of energy efficiency measures that KEEF performs in municipal buildings, but not limited to other sectors such as residential and SME.. In terms of corporate development, the purpose of this consultancy is to provide services in terms of strengthening staff skills in terms of leadership and further organizational and corporate development

The consultant will be selected in accordance with World Bank's Procurement Regulations for IPF Borrowers' (the Regulations), issued July 2016, and revised November 2017, and Aug 2018 for the supply of goods, works, non-consulting and consulting services.

The selection process will follow the selection based on Consultants Qualification (CQ) method, as defined in the mentioned Procurement Regulations.

Tasks to be performed

- Task 1. Organizational review and corporate governance development;
- Task 2. Develop a mid-term (5-year) strategy for KEEF, which will be comprised of several key constituting elements, which are mutually dependent, and will be formulated by the following process;
- Task 3. Develop a 5-year Business Plan, which will be comprised of several key constituting elements, which are mutually dependent, and will be formulated by the following process.

Consulting firm should offer a team composed with the following expertise:

Key staff:

- Team leader with a minimum of a post-graduate University degree in Economics, Public Administration, Public Finance or equivalent that has not less than 10 years of experience in corporate development and strategic planning, of which at least 3 years shall be experienced in the energy efficiency sector and/or in similar organization as KEEF.
- Financial Expert with a minimum of University degree in Economics specialized in financial development and strategic planning, with not less than 5 years of progressive work experience.
- Legal Expert with a minimum of University degree in Law or Public Administration specialized in corporate development, governance and human resources, with not less than 5 years of progressive work experience.
- Energy Efficiency – EE expert with at least 5-year professional experience relevant to the similar projects as KEEF is implementing.
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The evaluation and shortlisting criteria

Selection will be based on the following evaluation criteria:

- (i) Firms general experience to provide the consultancy and services on Corporate Governance and Strategic/business Planning (60%);
- (ii) Specific experience in implementing similar projects (40%)

All experts shall have good verbal and written communication skills in English and be proficient in MS Office programs.

The qualification of key staff (or their CVs) will not be taken into consideration for the shortlisting/evaluation criteria above. The first ranked/successful consulting firm will be required at contract negotiations to provide the required key staff with respective qualification requirements.

Expressions of interest must be delivered in English language in a PDF form to prokurimi@fkee-rks.net not later than **12.07.2022, at 16.00h.**

Further information can be obtained at the address below during office hours – 08.30 to 16.30 hours.

Kosovo Energy Efficiency Fund (KEEF)
Floor 7, Former building of Ljubljana Bank
10000 Pristina, Republic of Kosovo