



## REQUEST FOR RE-EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANT)

Country: Republic of Kosovo

Project Name: Kosovo Energy Efficiency Fund (KEEF)

Assignment Title: Senior Technical Advisor (Mechanical Engineer)

Ref. no: KEEF/2.5/IC/2022

Under the European Union's Energy Efficiency Directive (Directive 2012/27/EU), Kosovo approved an Energy Efficiency Law on November 7, 2018. The EE Law includes provisions for the establishment of the Kosovo Energy Efficiency Fund (KEEF) which would serve as the primary financing institution for the EE market in sectors currently not served by local banks (e.g., municipal and central government buildings, multifamily apartment buildings etc.). As envisaged in the Law, KEEF has been established as an independent, autonomous and sustainable non-profit legal entity, and serves the interest of the public. KEEF will be an important mechanism to help finance energy efficiency investments in a significant share of the public-sector market. The government is also obliged to renovate a share of government buildings each year under the EE Law<sup>1</sup> and has imposed mandates for municipalities to prepare, submit and implement Municipal EE Action Plans (MEEAPs).

KEEF is currently implementing an energy efficiency project co-funded by a grant from the EU-Instrument for Pre-Accession (IPA), World Bank IDA financing and Government of Kosovo. Among other components, this project will invest in energy efficiency measures in the municipal buildings and street lighting projects. For this purpose, KEEF seeks to recruit a Senior Technical Advisor (Engineer) to supervise energy audits, technical designs and implementation of energy efficiency investments under the Project.

### **KEY RESPONSIBILITY**

- Screens Project proposals from a technical point of view with a focus on mechanical engineering and prepares the pertaining project evaluation reports for further processing/decision-making by the KEEF management
  - Participates in work of the Applications Screening Committee and Evaluation Committees for tenders that proposes EE-projects for financial support by the KEEF and the award of contracts, respectively, to the KEEF management;
  - Contributes that public calls for project proposals and tenders for TA services are prepared in line with best standards and practices from the mechanical engineering point of view;
  - Participate in bid evaluations for the detailed design and renovation work to ensure that bid conform to the technical specifications in the bidding document.
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- Acts as contract manager for services contracts and will review and approve deliverables such as energy audit reports and project detailed design documents and others prepared by external contractors of KEEF;
- Acts as Project Manager in the preparation and the implementation of approved (EE and RES) projects, with an obligation to manage and administer the project from signing the Project Initiation Agreement, through the implementation, supervision to commissioning. Under this responsibility to monitor works implementation (i.e. site visits and checks using the supervision protocol.
- Provides technical support to the KEEF in any technical questions that require a profile of a mechanical engineer and ensures that applicable laws, regulations, standards and norms in the field of mechanical engineering are fully respected;
- Support the user committees to consult with and provide feedback during the renovation process, seek feedback and assess project responsiveness.
- Support the administration and compilation of results from the customer satisfaction survey before and after implementation of renovations.
- Represents KEEF in negotiations for the conclusion of the Energy Services Agreement (ESA) with the beneficiaries;
- Participates in the development of annual and medium-term work plans of KEEF and progress reports.
- Carry out other technical studies, duties and assignments as requested by KEEF Managing Director and Head of Operations (Director of Operations).

#### **QUALIFICATION**

- Has professional background in mechanical engineering with achieved level of education which corresponds to completed university studies of at least bachelor degree.
- three (3) years of overall professional work experiences, of which at least two (2) years in energy efficiency project (EEP) development and implementation focused on end-use technologies on heating systems;
- Excellent knowledge of at least one of official languages in Kosovo and Good Working knowledge of English;
- Should be proficient in key computer applications, e.g. Word, Excel, Power Point, have a strong client orientation.

The consultant will be selected in accordance with World Bank's Procurement Regulations for IPF Borrowers' (the Regulations), issued July 2016, and revised November 2017, and Aug 2018 for the supply of goods, works, non-consulting and consulting services.

**The selection process will follow the selection based on Consultants Qualification (IC) method, as defined in the mentioned Procurement Regulations.**

Expressions of interest (Cover letter, detailed CV with relevant references for works experiences and Copy of diploma(s) for completed university studies) must be delivered in a PDF form to [prokurimi@fkee-rks.net](mailto:prokurimi@fkee-rks.net) not later than **November 15, 2022, at 16.00h (local time)**.

Detailed information on ToR that prevails over this vacancy announcement interested candidates shall download from the website [www.fkee-rks.net](http://www.fkee-rks.net).

Further information can be obtained at the address below during office hours – 08.30 to 16.30 hours.

Kosovo Energy Efficiency Fund  
Luan Haradinaj, Ex Ljubljana Bank Building, 7th floor  
10000 Pristina – Republic of Kosovo